

32622 Marshall Road, Abbotsford BC V2T 4A2  
Phone: (604) 859-7820 Fax: (604) 854-1427

July 25, 2019

Dear Students;

Bakerview Centre for Learning's Structured Night School classes start September 16, 2019.

Registration starts **Monday, August 26, 2019** and will run until September 13<sup>th</sup> or until classes are full.

- If you are a high school student, please **ensure your Counsellor signs on page 3** of the registration form next to the Current School Counsellor line
- Before registering for a Night School course, please verify you have the **necessary pre-requisites** and you are suited for the faster pace of Night School courses
- For students signing up for Foundations of Math 12, Pre-Calculus 12, English Studies, Chemistry 12 and Physics 12, please **ensure you bring a transcript or report card** to show that you took the corresponding grade 11 course
- Please **ensure you bring your PEN**, you will not be able to register without it
- Please bring a **valid piece of ID and proof of residence**
- School aged students will **need parent/guardian signatures** before coming to the school to register
- Please remind your student that we accept **exact cash payment, debit or credit only**

### Important:

Students must be **AT LEAST 16 years old as of July 1st, 2019** to register.  
If they turn 16 after July 1st, 2019, they will not qualify and will have to pay course fees and textbook deposit.  
Please double check with the student before sending them to register.

For more information please visit: <https://bakerview.abbyschools.ca/programs/evening>

Thank you for your support!

Sincerely

Karo Parkes  
Intermediate Admin Clerk Bakerview  
Centre for Learning  
604-859-7820

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## STRUCTURED EVENING CLASSES – Fall 2019

<u>COURSE</u>	<u>DURATION</u>	<u>DAYS</u>	<u>TIME</u>
<input type="checkbox"/> Foundations of Math 11	Sep 17 - Jan 9	Tues/Thurs	5:00 - 8:00 pm
<input type="checkbox"/> Pre-Calculus 11	Sep 17 - Jan 9	Tues/Thurs	5:00 - 8:00 pm
<input type="checkbox"/> Foundations of Math 12	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> Pre-Calculus 12	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> English Studies 12	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> English Studies 12	Sep 17 - Jan 9	Tues/Thurs	5:00 - 8:00 pm
<input type="checkbox"/> Anatomy & Physiology 12	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> Anatomy & Physiology 12	Sep 17 - Jan 9	Tues/Thurs	5:00 - 8:00 pm
<input type="checkbox"/> Chemistry 11	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> Chemistry 12	Sep 17 - Jan 9	Tues/Thurs	5:00 - 8:00 pm
<input type="checkbox"/> Physics 11	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm
<input type="checkbox"/> Physics 12	Sep 16 - Jan 15	Mon/Wed	5:00 - 8:00 pm

Each structured class runs subject to sufficient enrolment. Math 11 & 12 students are required to have a graphing calculator. Students can rent a graphing calculator from the school for \$120.00 deposit of which the full amount will be refunded when the graphing calculator is returned.

### COURSE PREREQUISITES

- English Studies 12** – must have completed English 11 or Communications 11
- Foundations of Math 12 or Pre-Calculus 12** – must have completed a grade 11 math course
- Chemistry 12** – must have completed Chemistry 11
- Physics 12** – must have completed Physics 11

**Please bring your transcript with you to show proof of required prerequisites.**

### COURSE FEES

**FREE** (unless International student, Private School students, out of district student or non-resident of BC – call school for details)

### TEXTBOOK DEPOSITS

There will be a \$75.00 textbook deposit for all classes. This deposit is fully refunded if books are returned within 30 days of course completion or withdrawal – after 30 days there will be a \$20 late return fee.

### REGISTRATION

To register we require you to get a principal's or counsellor's signature on the registration form.

Register in person at Bakerview Centre for Learning **starting Monday, August 26, 2019.**

**\*\*Students must be 16 or older as of July 1, 2019 to register for Evening Classes\*\***

. Required at time of registration: **Your Personal Education Number (PEN)**, Payment – we accept **Exact Cash**, Debit or Credit only. (**CHEQUES ARE NOT ACCEPTED**). You also need to show a piece of government issued ID showing your birthdate (birth certificate, driver's license, BCID, passport or Permanent Resident card (must be shown by all Landed Immigrants). You will need Proof of Residence: Utility Bill, Valid ID w/address, Insurance/Bank/Mortgage Statement or Rental Agreement.

**\*\*Your registration will not be accepted unless full payment, proper identification, proof of address and PEN are received at time of registration. \*\***

**Registration Hours: Monday to Thursday 8:00 am – 3:00 pm  
 Friday 8:00 am – 2:30 pm**

### Bakerview Centre for Learning School Registration Form

### Night School Semester One - 2019/2020

Date \_\_\_\_\_

Student PEN \_\_\_\_\_

**STUDENT INFORMATION**

Gender  Male  Female Preferred Gender  Male  Female  Other

Legal Last Name \_\_\_\_\_ Legal First Name \_\_\_\_\_

Legal Middle Name(s) \_\_\_\_\_  No Middle Name

Preferred Last Name \_\_\_\_\_ Preferred First Name \_\_\_\_\_

Maiden Name \_\_\_\_\_ Previously Used Last Name(s) \_\_\_\_\_

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ Proof of Age  Birth Certificate  Passport  Citizenship Paper  
MM DD YY

Other \_\_\_\_\_

Home Phone \_\_\_\_\_ Student Cell \_\_\_\_\_

Student Email Address \_\_\_\_\_

**ADDRESS INFORMATION**

Proof of Residence Provided  Yes  No (\*see below)

Street Address \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ Prov. \_\_\_\_\_ Postal Code \_\_\_\_\_

For Office Use Only	Amount	Receipt #	Pymt Type	Date	Paid By
18/19 Book Deposit Carried Over					
Text Book Deposit (\$75.00)					
Course Fee (\$550.00)					
Activity Fee (\$10.00)					
Graphing Calculator Dep. (\$120.00)				Calc #	
<b>Total</b>					

Withdrawal Date: \_\_\_\_/m\_\_\_\_/d\_\_\_\_/y

Refunded Amount \$ \_\_\_\_\_ Chq# \_\_\_\_\_

Date of Refund: \_\_\_\_/m\_\_\_\_/d\_\_\_\_/y

**Office/Teacher Use Only**

PR/G4 Requested \_\_\_\_/m\_\_\_\_/d\_\_\_\_/y

Date Rec'd \_\_\_\_\_ Received By \_\_\_\_\_

PR/G4 Received \_\_\_\_/m\_\_\_\_/d\_\_\_\_/y

School Entry Date \_\_\_\_\_ PEN \_\_\_\_\_ MyBCEd# \_\_\_\_\_

Teacher: Sem 1 \_\_\_\_\_ Sem 2 \_\_\_\_\_ Start Date: \_\_\_\_/m\_\_\_\_/d\_\_\_\_/y

Homeroom Sem 1 \_\_\_\_\_ Sem 2 \_\_\_\_\_ LC: AM  PM  Eve

ALT 055  CE 000 Grade: \_\_\_\_\_ FTE: \_\_\_\_\_

NS:  FOM11  FOM12  PREC11  PREC12  CH11  CH12  BI12 M/W  BI12 T/T  
 PH11  PH12  EN12 M/W  ENG12 T/T

**ABORIGINAL ANCESTRY INFORMATION** Yes  No Inuit  Metis  Non-Status  Status on Reserve  Status off Reserve

Band Name \_\_\_\_\_ Band Number \_\_\_\_\_

**IMMIGRATION/CITIZENSHIP STATUS**

Country of Birth \_\_\_\_\_ Language spoken at home \_\_\_\_\_

Canadian Citizen	<input type="checkbox"/> Student	<input type="checkbox"/> Parent	Permanent Resident/Landed Immigrant	<input type="checkbox"/> Student	<input type="checkbox"/> Parent
Refugee	<input type="checkbox"/> Student	<input type="checkbox"/> Parent	International Student (funding not eligible)	<input type="checkbox"/> Student	<input type="checkbox"/> Parent
Student Visa	<input type="checkbox"/> Student	<input type="checkbox"/> Parent	Employment Authorization	<input type="checkbox"/> Student	<input type="checkbox"/> Parent

**PARENTS/GUARDIANS** (Complete if under 19)

1. Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Living with Student  Yes  No Same Address as Student  Yes  No Legal Guardian  Yes  No

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Email \_\_\_\_\_

2. Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Living with Student  Yes  No Same Address as Student  Yes  No Legal Guardian  Yes  No

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Email \_\_\_\_\_

**Legal Guardianship**

Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
Relationship to Student \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell \_\_\_\_\_

### ADMISSION INFORMATION

Attended a school within Abbotsford School District?  Yes  No If **YES**, last school name \_\_\_\_\_  
Currently attending a secondary school?  Yes  No If **YES**, school name \_\_\_\_\_  
**Current School Counsellor** \_\_\_\_\_ **Signature** \_\_\_\_\_  
Previous School \_\_\_\_\_ City/Province \_\_\_\_\_  
Date left previous school \_\_\_\_\_ Last Grade Completed \_\_\_\_\_  
Have you ever graduated from high school?  Yes  No If **YES**, year of grad \_\_\_\_\_  
Last course to graduate?  Yes  No  
Grad Program:  2004 Dogwood  2018 Dogwood  Adult Dogwood  Upgrading

### MEDICAL INFORMATION

Doctor Name \_\_\_\_\_ Phone \_\_\_\_\_  
Personal Health Number \_\_\_\_\_  
Allergies and Conditions \_\_\_\_\_  
Are any of these conditions life threatening?  Yes  No If so, which? \_\_\_\_\_  
Life Threatening Conditions/Medication or Treatment Required \_\_\_\_\_  
Condition \_\_\_\_\_ Treatment \_\_\_\_\_

(AP 327 – Medical Alert Conditions, AP 328 – Administration of Medication to Students, and AP 330 – Allergic Shock (Anaphylaxis). Copies are available at the school office or on the District website.

### STUDENT INFORMATION

For a child to be registered in an Abbotsford school, proof of address must be shown by presenting one of the following legal documents: *Mortgage Document, Rental or Lease Agreement, Property Sale Agreement, Property Tax Notice, Home Insurance, Utility Bill*. In addition, one or more of the following documents containing the name and address of the parent/guardian is required: *Government Document i.e. MSP bill, Child Tax Credit, Income Tax Assessment, Vehicle Insurance, most recent T4*.

**The principal of a school may request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student's principal place of residence is the place indicated in this application. Applicants should note that making a false statutory declaration may constitute the criminal offense of perjury, contrary to Section 131 of the Canadian Criminal Code.**

**STUDENT INFORMATION RELEASE**

In accordance with the Freedom of Information and Protections of Privacy Act, Abbotsford School District requires consent to use personal information for purposes unrelated to educational programs. Please sign for each item below if you authorize disclosure as described.

**1. COMPUTER AND INTERNET USAGE AND ACCESS**

I understand and will abide by the terms and conditions of the Computer and Internet Usage and Access Agreement. I further understand that any violation of these terms and conditions will be subject to the disciplinary codes set out by the Board and will be handled in accordance with those codes. The appropriate legal authorities will be contacted if there is any suspicion of illegal activity. \_\_\_\_\_ **Student Initials**

Access to and participation in the global network (Internet) carries with it a responsibility for adherence to established guidelines for acceptable use, as per AP 417 – Information & Communication Services Access and AP 334 - Social Media. Parents are responsible for ensuring that they fully understand the terms and conditions of the procedures for the safe use of the Internet. The procedure and parental consent form are available at the school office or on the District website. I will review this policy prior to signing my child’s user agreement.

\_\_\_\_\_ **Parent/Guardian Initials**

**2. CONSENT FOR RELEASE OF CONFIDENTIAL INFORMATION**

I, \_\_\_\_\_ hereby give my written consent to have my/my child’s previous school release all pertinent medical, psychological, or psychiatric (including social history, all hospital testing and assessments) information which pertains to me/my child \_\_\_\_\_ to Bakerview Centre for Learning, Abbotsford, BC.

I furthermore release all parties stated here from any legal liability resulting from the release of this information, with the understanding that all parties involved will exercise sufficient safeguards while using this information.

**3. CANADA ANTI-SPAM LEGISLATION (CASL) COMPLIANCE FORM**

To ensure that you consent to receive electronic newsletters, school and community updates on matters from your children’s school(s) and the school district, please complete the accompanying Canada Anti-Spam Legislation (CASL) Compliance Form.

**4. PHOTOGRAPH/VIDEO AND MEDIA CONSENT FORM**

To give your consent to the Abbotsford School District to collect, use and publicly disclose your child’s name, voice and/or image for purposes consistent with AP 324, please complete form AP 324-1 Photograph/Video and Media Consent Form.

This personal information is being collected under the authority of the Freedom of Information and Protection of Privacy Act and the School Act for the purposes of administering educational services. Questions about the collection of personal information may be directed to the Freedom of Information Coordinator, District Administration Office, 604-859-4891.

**REGISTRATION VERIFICATION AND CONSENTS**

To the best of my knowledge, all the information completed on this registration form is correct and I consent to all items listed above unless otherwise specified.

**STUDENT SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_/d\_\_\_\_\_/m\_\_\_\_\_/y

**PARENT/GUARDIAN SIGNATURE** \_\_\_\_\_ Date: \_\_\_\_\_/d\_\_\_\_\_/m\_\_\_\_\_/y

## **Statement of Purpose**

Our commitment is to promote a safe, caring and orderly school where students and staff can learn and work effectively. We value diversity and guard the dignity and rights of all members of the school community. We strive for an environment that is free from discrimination based on gender, race, religion and/or sexual orientation as outlined in the BC Human Rights Code. We will promote and support these values regardless of time and place or how we interact with one another whether face-to-face or electronically. (Our school code of conduct aligns with the District Code of Conduct online at <https://www.abbyschools.ca/node/40>).

## **Conduct Expectations**

Students are expected to conduct themselves as exemplary citizens both at school and in the community. Any conduct that adversely affects the school shall be considered a breach of the School Code of Conduct.

### **Examples of Unacceptable Conduct**

Our students must refrain from behaviours that undermine our goal as stated in the Statement of Purpose. Such behaviours include:

- Interfering with a safe, caring and orderly environment
- Interfering with the learning of others
- Academic dishonesty (plagiarism and cheating)
- Ignoring rules at school related events: e.g. weapons, fireworks, drugs, alcohol, and tobacco use
- Bullying, cyber bullying, harassment, intimidation or physical violence
- Retaliation against a person who has reported incidents to staff
- Publishing or displaying anything that is discriminatory against a person or a group of persons due to race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, or sexual orientation

## **Rising Expectations**

As students mature and become more positive role models in the community, they will gain a deeper sense of pride and belonging to their school. Their example will help guide younger students in reaching their potential within a safe, caring and orderly school. As students mature, they will become more aware of their personal responsibility and consequently understand the need for more severe consequences for inappropriate behavior.

## **Consequences**

Violations of the School Code of Conduct will result in consistent and fair disciplinary action. The severity and frequency of the infractions, as well as the age, maturity, and the cognitive ability of the student will be considered in determining appropriate action. Whenever possible, disciplinary action is preventative and restorative, rather than punitive. Contravention of the School Code of Conduct will result in an escalating set of consequences and/or interventions that may include community service, detentions, loss of privileges, mediations, counseling, parent conferences, behaviour contracts, and in-school or out-of-school suspensions. Serious breaches of the School Code of Conduct that threaten the safety and welfare of others may be referred to a District Board of Review (Level Three Suspension). All discipline and suspensions shall be accordance with District Policy 11.120, Suspension, Re-Admittance, and Refusal to Continue to Offer an Educational Program.

## **Notification**

When there is a breach of the School Code of Conduct, school officials may have a responsibility to advise the following:

- Parents of offenders and victims
- School district officials as required by school district policy
- Police and/or other community agencies as required by law
- All parents when deemed to be important to reassure members of the school community

## **Retaliation Prevention**

All reasonable steps will be taken to prevent retaliation against a person who has given information or lodged a complaint concerning a violation of the School Code of Conduct. **In Addition:**

I give Bakerview Centre for Learning staff permission to drive my son/daughter/ward in their private vehicles within the school district during and outside of school activities (in accordance with policy 6.30).

I authorize the staff of Bakerview Centre for Learning to send \_\_\_\_\_ home if the staff deems it necessary. Please make every reasonable attempt to contact me prior to taking this action. I understand that if I cannot be reached my son/daughter/ward will be sent home and the staff will contact me later.

**The administration reserves the right to search students and their belongings where suspicion of weapons, drugs or any other situation may pose a threat to the safety and security of students and staff at Bakerview Centre for Learning (in accordance with policy 11.110).**

Please see reverse side.

Students currently attending another secondary school must have their principal's or counsellor's written/verbal permission.

The following fees apply:

**\$75 Book Deposit**

**There will be a textbook deposit fee for all students for each course.**

(Full refund if books returned in good condition within 30 days of withdrawal. After 30 days, there will be a \$20.00 late return fee.)

- If you are an **international or out-of-province student**, a course fee of \$1100.00 will also apply.
- If you are a **Private School student**, a course fee of **\$550.00** will also apply.
- If you are **school-aged**, but **not** a student in the Abbotsford School District a **\$550.00** fee will apply.

Math 11 & 12 students are required to have a graphing calculator. Students may rent a graphing calculator from the school for \$120.00 deposit of which the full amount will be refunded when the graphing calculator is returned.

There will be **NO REFUND** if withdrawal after 4<sup>th</sup> class

I agree to Bakerview's School Code of Conduct and agree to the School Fees policy as noted above.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date